# MINUTES OF THE 16<sup>th</sup> MEETING OF THE CONVENTION CENTER AUTHORITY OF THE METROPOLITAN GOVERNMENT OF NASHVILLE & DAVIDSON COUNTY

The 16<sup>th</sup> meeting of the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County (CCA) was held on November 18, 2010 at 8:02 a.m., in Room 209-10 at the Nashville Convention Center, Nashville, Tennessee.

**AUTHORITY MEMBERS PRESENT:** Mark Arnold, Marty Dickens, Darrell Drumwright, Willie McDonald, Luke Simons, Mona Lisa Warren, Leo Waters, and Vice-Mayor Diane Neighbors, Ex-Officio

**AUTHORITY MEMBERS NOT PRESENT:** Ken Levitan and Vonda McDaniel

OTHERS PRESENT: Rich Riebeling, Charles Robert Bone, Larry Atema, Charles Starks, Barbara Solari, Gary Schalmo, Terry Clements, Ryan Johnson, Scott Black, Debbie Frank, Mark Sturtevant, Mark Swann, Roxianne Bethune, Stacey Garrett, Butch Spyridon, Eileen McGinn, Seab Tuck, Natasha Blackshear, Bill Phillips, Kim McDoniel, Mike Garcia, Kristen Heggie, Peter Heidenreich, Joe Barker, Randy Clark, Kyle Young, Jim Caldwell, Mike Deitemeyer, Gary Cooper, Michael Cass, Andrew Law, Holly McCall, Brian Tibbs, Bill Marcel, Dan Broadbeck, Darrell Grant, Johnny Horton, Martin Patterson, and Joey Garrison. In addition other members of the general public and media were present.

The meeting was opened for business by Chairman Marty Dickens who stated that a quorum was present. The Appeal of Decisions was shown.

**ACTION:** Appeal of Decisions from the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County – Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Convention Center Authority may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. These appeals must be filed within sixty days after entry of a final decision by the Authority. Any person or other entity considering an appeal should consult with private legal counsel to ensure that any such appeals are timely and that all procedural requirements are met.

It was announced that the next scheduled meeting of the Authority is Thursday, January 6, 2011 at 8:00 a.m. However, Chairman Dickens noted that an additional meeting in December may need to be called.

**ACTION:** Leo Waters made a motion to approve the 15<sup>th</sup> Meeting Minutes of October 7, 2010. The motion was seconded by Luke Simons and approved unanimously by the Authority.

Rich Riebeling was asked to discuss the hotel agreement. Mike Deitemeyer was then introduced to talk about the Omni hotel and Kyle Young spoke on behalf of the Country Music Hall of Fame.

Charles Robert Bone discussed the amendment to extend the decision deadline for the Omni hotel design to December 31, 2010.

**ACTION:** Leo Waters made a motion to approve the FIRST AMENDMENT TO THE DEVELOPMENT AND FUNDING AGREEMENT with Omni Nashville, LLC to extend the Decision Deadline until December 31, 2010 and authorizing Mr. Dickens to execute the Amendment and take any actions necessary or appropriate to formalize that amendment. The motion was seconded by Willie McDonald and after discussion was approved unanimously by the Authority.

Scott Black then introduced Eileen McGinn to report on the KPMG external audit. (Attachment #1)

**ACTION:** Mark Arnold made a motion to accept the audit results from KPMG for fiscal year ending June 30, 2010. The motion was seconded by Willie McDonald and approved unanimously by the Authority.

Mark Swann was introduced to discuss the Metro audit. (Attachment #1) There were questions and discussion.

Charles Robert Bone was asked to give an update on the Nashville Convention & Visitors Bureau Memorandum of Understanding.

**ACTION:** Leo Waters made a motion to approve Amendment No. 1 to the Interlocal Agreement between the Metropolitan Government and the Authority and authorizing Mr. Dickens and Mona Lisa Warren to execute the Amendment and take any actions necessary or appropriate to formalize that amendment. The motion was seconded by Willie McDonald and approved unanimously by the Authority. (Attachment #2)

ACTION: Leo Waters made a motion to rescind the approval of the Memorandum of Understanding with the Nashville Convention & Visitors Bureau approved on October 7, 2010; approving the revised Memorandum of Understanding with the Nashville Convention & Visitors Bureau; and authorizing Mr. Dickens to execute the Memorandum of Understanding and take any actions necessary or appropriate to formalize that agreement. The motion was seconded by Darrell Drumwright and approved by the Authority with Mark Arnold abstaining. (Attachment #3)

Charles Starks was asked to report on the MCC and hotel tax collections through September. (Attachment #1)

Larry Atema shared information on the project and Gary Schalmo was introduced to give a project update. (Attachment #1) There was discussion and questions.

Scott Black was asked to give a Financial update. (Attachment #1) There were questions and discussion.

There were additional questions and discussion including discussion for Mark Arnold, Charles Starks, and Larry Atema to meet and work on a consolidation of the information reported to the CCA.

With no additional business a motion was made to adjourn, with no objection the CCA adjourned at 9:40 a.m.

Respectfully submitted,

Charles L. Starks Executive Director

Nashville Convention Center

Approved:

Marty Dickens, Chairman CCA 16<sup>th</sup> Meeting Minutes

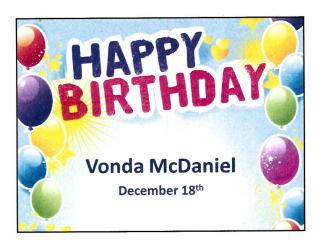
Of November 18, 2010



# **Appeal of Decisions**

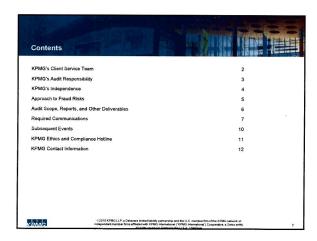
Appeal of Decisions from the Convention Center
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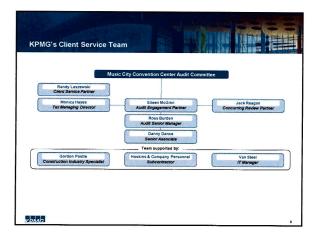


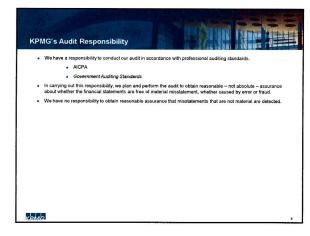


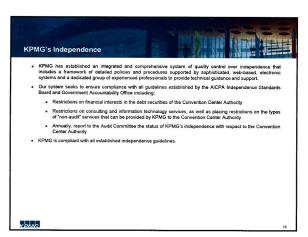


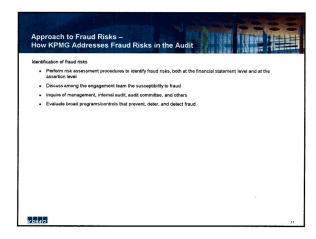


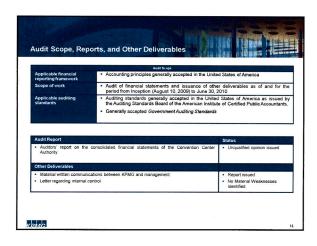


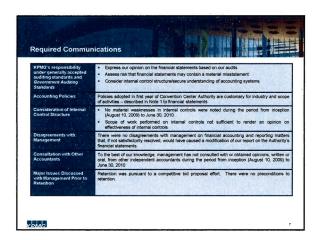






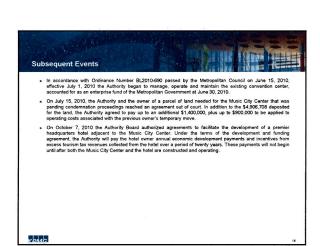


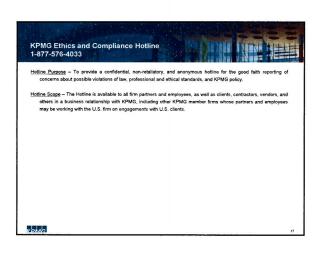










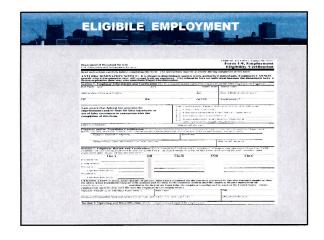






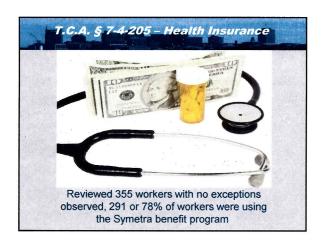


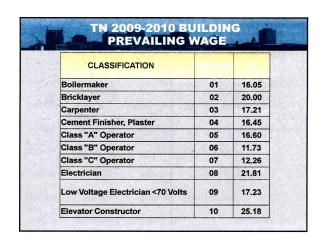
LABOR AUDIT OBJECTIVES
Eligible Employment
Health Insurance
Prevailing Wages



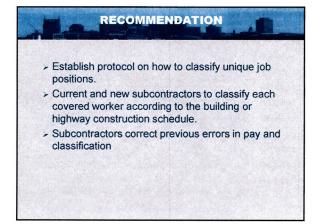
Subcontractor	Employees Reviewed	Employees Verified	Employees Hired Prior November 6, 1986	Employees Resigned Within Three Days
Tuck-Hinton	13	13		
Mountain States	105	103	2	
ССК	32	31		1
CECO Concrete	234	228	6	
Totals	384	375	8	1







Subcontractor	Number of Payroll Periods Reviewed	Number of Transaction s Reviewed	Number of Payroll Transaction Exceptions
Mountain States:	3	65	21
- Jones Brothers, Incorporated	3	49	6
- Jones Brothers, LLC	3	16	5
- HMA	3	25	0
CECO Concrete	4	275	1
ССК	4	54	0
Totals	N/A	484	33

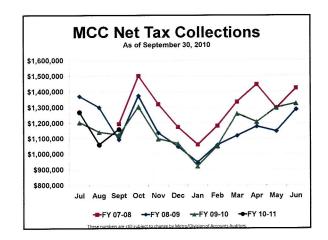




### **Hotel Tax Collection** As of September 30, 2010 Additional Net M CC Taxes FY 09-10 Additional Net M CC Taxes FY 10-11 5% Tax Additional Net 5% Tax MCC Tax% FY 09-10 FY 10-11 Change Change \$1,850,177 \$1,743,065 -5.79% \$1,205,046 \$1,269,821 5 38% August \$1,709,551 \$1,429,925 -16,36% \$1,142,065 \$1,059,765 -7.21% September \$1,767,539 \$1,591,690 -9.95% \$1,124,542 \$1,160,519 3.20% October Novem ber December January February March April May YTD Total \$5,327,267 \$4,764,680 -10.56% \$3,471,653 \$3,490,105 0.53%

		Contract of the Contract of th		
Music City Center Tax Collection				
	2009	2010	Variance	
Gross 1% Occupancy Tax	\$341,910	\$285,985	-16.36%	
Secondary TDZ 1%	(\$64,141)	(\$0)	-100.00%	
Net 1% Occupancy Tax	\$277,770	\$285,985	2.96%	
\$2 Room Tax	\$748,197	\$650,374	-13.07%	
Contracted Vehicle	\$27,130	\$27,345	0.79%	
Rental Vehicle	\$88,968	\$96,061	7.97%	
Total Net MCC	\$1,142,065	\$1,059,765	-7.21%	

	ax Colle	ction
2009	2010	Variance
\$353,508	\$318,338	-9.95%
(\$83,786)	(\$0)	-100.00%
\$269,722	\$318,338	18.02%
\$736,913	\$718,508	-2.50%
\$32,748	\$31,177	-4.80%
\$85,159	\$92,496	8.62%
\$1,124,542	\$1,160,519	3.20%
	\$353,508 (\$83,786) \$269,722 \$736,913 \$32,748 \$85,159	\$353,508 \$318,338 \$353,508 \$318,338 \$353,786 \$0 \$0 \$269,722 \$318,338 \$736,913 \$718,508 \$32,748 \$31,177 \$85,159 \$92,496



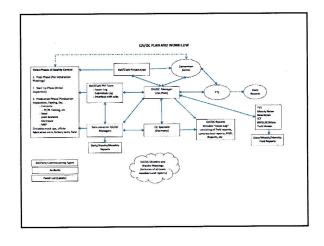




### **GENERAL UPDATE**

- Target Procurement Completion 12/31/10.
- Doors/Hardware selection completed.
- · Waterproofing in progress.
- Value Engineering (VE)

   re-bids due 11/19/10.
- Safety.
- · QA/QC.







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### CONSTRUCTION

(Approx. 480 workers on site)

- Foundation Work: nearing completion (12/1/10).
- · Concrete (Ceco)
  - 40,000 cubic yards (30%).
  - Level 1: 90% complete (meeting rooms).
  - Level 2: 100% complete (mezzanine & parking).
  - Level 3: 75% complete (parking & meeting rooms).
  - Level 4: 50% complete (mezzanine & parking).
  - Level 5: 10% complete (exhibition floor).



# CONSTRUCTION Cont.

- Plumbing (Foley)
  - Building A: underground 75% complete.
- Electrical (Conti)
  - Underground: Buildings A & B.
  - "in-deck" rough-in ongoing.
  - 250 out of the 370 floor boxes received.
  - 20 floor boxes cast-in-place.



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### CONSTRUCTION Cont.

- Utilities (NES)
  - 4th and 5th Avenues: 50% complete.
  - Korean Veterans Blvd. (KVB): 100% complete.
  - New Substation : 60% complete.
- Utilities (DES)
  - Scheduled for mid-November.





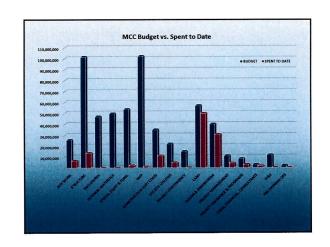








MCC MASTER BUDGET	BUDGET	SPENT TO DATE	REMAINING BUDGET	COST TO	VARIANCE
BUILDING SITE WORK	25,674,997	6,479,096	19,195,901	19,195,901	
BUILDING STRUCTURE	101.683.944	13,546,693	88,137,251	88,137,251	
BUILDING ENCLOSURES	47,026,252	<b>BAKING N</b>	47,026,252	47,026,252	
BUILDING INTERNAL MATERIALS	49,678,665		49,678,665	49,678,665	
BUILDING SPECIAL EQUIPMENT	53,609,929	2,810,284	50,799,645	50,799,645	
BUILDING MEP	102,324,850	898,818	101,426,032	101,426,032	
BUILDING SOFT COSTS	35,001,363	10,363,928	24,637,435	24,637,435	
CONSTRUCTION SUBTOTAL	415,000,000	34,098,818	380,901,182	380,901,182	
OFF SITE UTILITIES	22,044,757	4,636,413	17,408,344	17,408,344	007535
PROJECT CONTINGENCY	15,000,000	Shake Salara	15,000,000	15,000,000	
LAND	57,000,000	49,932,992	7,067,008	7,067,008	
DESIGN & ENGINEERING	40,189,684	30,815,193	9,374,491	9,374,491	
PROJECT MANAGEMENT	10,993,758	4,260,932	6,732,826	6,732,826	
PROJECT INSURANCE & PROGRAMS	8,252,322	2,838,263	5,414,059	5,414,059	
LEGAL, FINANCIAL, CONSULTANTS	2,869,480	1,608,106	1,261,374	1,261,374	
FF&E	11,650,000		11,650,000	11,650,000	
PRE OPENING OPS			2,000,000	2,000,000	
TOTAL	585,000,000	128,190,717	456,809,283	456,809,283	



As of: September 30 <sup>th</sup> , 2010	Forecasted DBE % (1)	ACTUAL DBE % (2)
DIRECT CONSTRUCTION	28.0%	14.9%
LAND (Relocation and Legal Costs)	9.3%	11.6%
DESIGN & ENGINEERING	31.7%	30,8%
PRE DEVELOPMENT PROJECT MGMT	9.9%	9.9%
INSURANCE BROKERAGE & PROGRAMS	46.4%	56.3%
LEGAL, FINANCIAL, CONSULTANTS	29.2%	38.3%
TOTAL	28.3%	22.7%



# AMENDMENT NO. 1 TO THE INTERLOCAL AGREEMENT BETWEEN THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY AND THE CONVENTION CENTER AUTHORITY OF THE METROPOLITAN GOVERNMENT

This Amendment is entered into on this \_\_\_\_\_\_ date of \_\_\_\_\_\_ 2010, by and between the Metropolitan Government of Nashville and Davidson County ("Metropolitan Government"), and the Convention Center Authority of The Metropolitan Government of Nashville and Davidson County "the Authority").

### WITNESSETH:

WHEREAS, the Nashville Convention & Visitors Bureau (the "NCVB") brands, sells, and markets Nashville, Tennessee, and Music City to the world as a premier entertainment destination for travelers who seek authentic and unique leisure and convention experiences; and

WHEREAS, as a result of the flood experienced throughout the area of the Metropolitan Government and its surrounding areas in May 2010; the closing of the Opryland Hotel; and damage to the Music Valley area, the NCVB has worked tirelessly [i] to relocate conventions and hotel bookings within Nashville; [ii] to mitigate the loss of tourism tax revenues; and [iii] to assist in post-flood tourism development and promotion efforts; and

WHEREAS, the Authority and Metropolitan Government officials assisting with economic recovery after the flood recognize the importance of the post-flood efforts undertaken by the NCVB, including facilitating planned conventions by providing resources such as shuttles to and from the convention site, and hotel accommodations arranged at the last minute; and

WHEREAS, as a result of these efforts, the NCVB has incurred significant unbudgeted expenses that were essential to the immediate post-flood operation of the current Nashville Convention Center and are necessary to the continued future operation of the current Nashville Convention Center; and

WHEREAS, the parties hereby agree to modify the terms and conditions of the Interlocal Agreement dated June 15, 2010, in the manner set forth below:

Section I.2.d is hereby amended by adding the following provision at the end thereof:

"The existing fund balance may also be used to provide a donation or loan to the Nashville Convention & Visitors Bureau (NCVB), pursuant to a contract approved by the Authority Board, to assist with the expenses incurred by NCVB as part of its post-flood efforts described above. Any such contract providing for a loan of funds to the NCVB shall stipulate that no hotel occupancy taxes received by the NCVB through an agreement with the Metropolitan Government for tourism promotion and marketing shall be used for repayment of the funds."

Except for the foregoing, the remaining terms and conditions of the Interlocal Agreement remain in full force and effect.

This Amendment shall not be effective until approved by the governing bodies of both parties, fully executed and filed with the Metropolitan Clerk.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers as of the date first written above.

THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:	CONVENTION CENTER AUTHORITY OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
Karl F. Dean, Metropolitan Mayor	
	Chairman
APPROVED AS TO AVAILABILITY OF FUNDS:	
	ATTEST:
Richard M. Riebeling Director of Finance	Secretary
APPROVED AS TO FORM AND LEGALITY:	
Sue B. Cain Director of Law	
ATTEST:	
Metropolitan Clerk	

# MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (the "Agreement") is made and entered into effective this \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_, 2010 by and between THE CONVENTION CENTER AUTHORITY OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY (the "Convention Center Authority") and THE NASHVILLE CONVENTION & VISITORS BUREAU (the "NCVB"). (The Convention Center Authority and NCVB are collectively referred to herein as the "Parties.")

### WITNESSETH

WHEREAS, the Convention Center Authority is a public, nonprofit corporation and a public instrumentality of The Metropolitan Government of Nashville and Davidson County, Tennessee ("Metropolitan Government") and is authorized under Title 7, Chapter 89, Part 1, Tennessee Code Annotated, as amended, to plan, promote, finance, construct, acquire, renovate, equip and enlarge convention center facilities along with associated hotel accommodations in order to promote and further develop tourism, convention and employment opportunities in the State of Tennessee and thereby provide a means to attract conventions, public assemblies, conferences, trade exhibitions or other business, social, cultural, scientific and public interest events to the State, enhance the State's image as a convention destination, and encourage and foster economic development and prosperity and employment within the State; and

WHEREAS, NCVB brands, sells and markets Nashville, Tennessee, and Music City to the world as a premier entertainment destination for travelers who seek authentic and unique leisure and convention experiences; and

WHEREAS, as a result of the flood experienced throughout the area of the Metropolitan Government and its surrounding areas in May, 2010; the closing of the Opryland Hotel; and damage to the Music Valley area, the NCVB has worked tirelessly [i] to relocate conventions and hotel bookings within Nashville; [ii] to mitigate the loss of tourism tax revenues; and [iii] to assist in post-flood tourism development and promotion efforts. As a result of these efforts, NCVB has incurred significant expenses (the "Post-Flood Expenses"), which were unforeseen and, therefore, not budgeted; and

WHEREAS, the Convention Center Authority and officials of the Metropolitan Government working with economic recovery after the flood recognized the importance of the post-flood efforts undertaken by the NCVB including facilitating planned conventions by providing resources such as shuttles to and from the convention site from and to hotel accommodations arranged at the last minute; and

WHEREAS, the efforts of the NCVB and their related costs were essential to the immediate post-flood operation of the current Nashville Convention Center and are necessary to the continued future operation of the current Nashville Convention Center; and

WHEREAS, the Convention Center Authority recognizes the importance of tourism tax revenues to the Metropolitan Government, tourism revenues to the local economy and the immediate need after the flood to prevent further loss of those revenues; and

WHEREAS, the Convention Center Authority recognizes the need now to assure the continued collection of these revenues and to promote economic recovery by continuing to promote and further develop tourism and convention opportunities; and

**WHEREAS**, in order to assure the continuation of these efforts by the NCVB, the Convention Center Authority believes it is necessary to advance to the NCVB funds to allow the NCVB to be able to continue these efforts.

NOW THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged and the mutual promises contained herein, the Parties agree as follows:

# 1. Advancement and Repayment of Post-Flood Expenses.

- a. As a result of NCVB incurring the Post-Flood Expenses for services essential to the operation of the Nashville Convention Center, and for the purposes and reasons set forth herein, the Convention Center Authority agrees to advance \$300,000.00 from the funds of the previous Convention Center Commission that were transferred to the Metropolitan Government pursuant to Ordinance No. BL2010-690, effective July 1, 2010.
- b. Accordingly, NCVB agrees to repay the advancement as follows: \$100,000.00 on or before September 30, 2011; \$100,000.00 on or before September 30, 2012; and \$100,000.00 on ore before September 30, 2013.
- c. NCVB agrees that no hotel occupancy taxes received by it through an agreement with the Metropolitan Government for tourism promotion and marketing shall be used for repayment of the advancement.
- d. To the extent that interest is owed or required on this advancement, it shall be charged and/or incurred at the minimum rate required to avoid imputed interest
- 2. <u>Default</u>. In the event either party shall fail to perform any of its obligations hereunder or shall become unable to perform by reason of bankruptcy, insolvency, receivership or other similar event, then the non-defaulting party, so long as said party is not itself in default hereunder, may seek specific performance, mandamus or other extraordinary relief to compel the defaulting party to perform hereunder.
- 3. <u>Severability</u>. If a court of competent jurisdiction determines that any term of this Agreement is invalid or unenforceable to any extent under applicable law, the remainder of this Agreement (and the application of this Agreement to other circumstances) shall not

be affected thereby, and each remaining term shall be valid and enforceable to the fullest extent permitted by law.

- 4. <u>Governing Law</u>. This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee.
- 5. Entire Agreement. This Agreement contains the entire understanding among the Parties with respect to the matters contained herein, and supersedes any prior understanding and agreements between them respecting the within subject matter. There are no representations, agreements, arrangements or understandings, oral or written, between or among the Parties hereto relating to the subject matter of this Agreement which are not fully expressed herein. Notwithstanding the foregoing, to the extent this Agreement or any of the terms hereof shall conflict with the terms of any of the other documents or agreements referenced herein, the terms of said documents or agreements shall control.
- 6. <u>Headings</u>. The paragraph headings are inserted only as a matter of convenience and for references and in no way define, limit or describe the scope or intent of this Agreement or in any way affect this Agreement.
- 7. <u>Assignment</u>. The rights and obligations of the Parties may not be assigned, except to parties under the direct control and ownership of a Party hereto.
- 8. <u>Notice.</u> Any and all notices, offers or other communications provided herein shall be given in writing and delivered in person, by facsimile transmission and confirmed by mail or hand delivery, or by nationally recognized overnight courier, or by registered or certified mail, return receipt requested, which shall be addressed as follows:

To NCVB:
Butch Spyridon, President
One Nashville Place
150 4th Avenue North
Suite G-250
Nashville, Tennessee 37219

To The Convention Center Authority: Charles Starks, Executive Director Nashville Convention Center 601 Commerce Street Nashville, Tennessee 37203

9. <u>Authorized Representatives: Approval</u>. Any action required of or permitted to be taken by any of the Parties hereto may be performed by an authorized representative of the respective party without further action by the governing body of such party. Notwithstanding the foregoing, this Agreement and/or the respective obligations under this

Agreement are subject to approval by the Boards of NCVB and the Convention Center Authority. Further, each party shall cooperate with the other party and provide such assistance as reasonably necessary or requested in connection with the fulfillment of each party's respective obligations under this Agreement. Such cooperation shall include, without limitation, the best efforts of both parties to cause the cooperation and assistance of each party's respective employees, agents, consultants, contacts and principals.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

THE CONVENTION CENTER
AUTHORITY OF THE METROPOLITAN
GOVERNMENT OF NASHVILLE AND
DAVIDSON COUNTY

NASHVILLE CONVENTION CENTER & VISITORS BUREAU

By: Mark G. Dickens, Chair of the Board

Butch Spyridon, President

Date: 11-18-16

Approved as to Form and Legality:

Legal Counsel

Convention Center Authority